

## MT 60 and MT 55 Sampling Pilot Study

**Introduction.** Thank you for participating in this pilot study. Your efforts and expertise will help us to more accurately determine the amount of time allocated for FSIS tasks.

**Background.** The attached Data Collection Sheet is intended for use in the collection of timing data for activities related to MT 60 and MT 55 sampling. This data collection sheet is being used as part of a pilot study by the FSIS with the George Mason University, and measurements will be taken from March 1 through March 28. The goal of the pilot study is to establish a methodology for use in determining the amount of time allocated for FSIS tasks. One of the major goals of this pilot study is the collection of data related to the time spent on activities that occur away from the inspection floor: for example, interacting with PHIS, preparing samples for shipping, etc. which are not currently accounted.

**Preparing to collect the data.** The Data Collection sheet includes a list of activities expected to be conducted during the MT 60 and MT 55 sampling activities. Before actually conducting the Pilot Study, the CSI/PHV should review and become familiar with the Data Collection Sheet and the MT 60 and MT 55 sampling activities listed. Be sure to review the recent FSIS Notice 69-13 issued 10/23/13. Please fill out Section 1 of the form before beginning the pilot study.

**When the pilot study begins.** For each section of the Data Collection Sheet, when you are ready to begin the tasks in the section, reset the stopwatch and begin timing when the CSI/PHV begins the activities in that section of the Data Collection Sheet. When each activity within the section is completed, please record the hours, minutes and seconds that have elapsed for the last task in the section. If actions in a given section are performed in a different order than listed, fill the far right column, Order Performed, with the correct order.